

CamAWiSE Policies - updated March 2025

Cancellation Policy

A full refund can be requested up to two weeks before an event, after which the fee becomes non-refundable.

Accessibility Policy

Cambridge AWiSE recognises the importance of providing a website that is as accessible as possible to all users.

We use the WiX platform to maintain our website and follow the <u>guidance</u> suggested by the WiX team where practicable.

For the most part, pages should be easily navigable using assistive technologies. If you have any problems or suggestions please contact us at info@camawise.org.uk

Privacy Policy

This privacy policy sets out how Cambridge AWiSE uses and protects any information that you give Cambridge AWiSE when you use this website or by other means.

Cambridge AWiSE is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, you can be assured that it will only be used in accordance with this privacy statement.

Cambridge AWiSE may change this policy by updating this page. You should check this page periodically to ensure that you are happy with any changes. This policy is effective from 1st January 2013.

What we collect

We may collect the following information:

- name
- contact information including email address
- demographic information such as postcode, preferences and interests
- other information relevant to surveys

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping
- We may use the information to improve our events, workshops and services that we
 offer for women in STEMM
- We periodically send emails about our events, other events of interest and other news that we feel relevant via our mailing list. You must subscribe to the list by sending an email with subscribe in the subject

to: ucam-awise-request@lists.cam.ac.uk

You may unsubscribe from the list at any point by sending an email with unsubscribe in the subject to: ucam-awise-request@lists.cam.ac.uk

• We may also contact you using information we hold regarding your membership or related enquiries.

Photographs

Occasionally we will take photographs during Cambridge AWiSE events for use on the Cambridge AWiSE website, other websites and promotional material. The names of attendees will not be given alongside the photographs.

If you do not wish your photograph to be taken at an event, you must inform the event organisers.

How we use cookies

A cookie is a text file containing a small amount of data that asks permission to be placed on the hard drive of your computer. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies also allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to client needs. We only use this information for statistical analysis purposes.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

More information on deleting or controlling cookies is available at www.AboutCookies.org.

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Controlling your personal information

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about third parties which we think you may find interesting if you tell us that you wish this to happen.

You may request details of personal information which we hold about you under the Data Protection Act 1998. A small fee may be payable. If you would like a copy of the information held on you please email info@camawise.org.uk

If you believe that any information we are holding on you is incorrect or incomplete, please email us at info@camawise.org.uk